

**EMERALD WELCOMES  
YOU TO ST. RAPHAELA'S  
RESIDENCE**



### **Introduction**

The residence is situated in the spacious grounds of St. Raphaela's School on the Upper Kilmacud Road in Stillorgan. The atmosphere is warm and friendly and the residence has two spacious comfortable lounges, a large self-catering kitchen and a study room. All the bedrooms are equipped with beside lockers, wardrobes, desks and chairs. Other facilities include a laundry room, televisions and video/dvd, a payphone and free wireless internet access.



### **Directions from Dublin Airport**

It is possible to take a taxi from the airport to the residence from directly outside the arrivals hall. Taxis fare range from €30-€40 circa, depending on the time of the day. Alternatively, it is possible to take the Aircoach Bus (the blue and orange buses also available outside the arrivals hall) directly to St. Raphaela's residence. Tickets cost around €9 and you should take the Leopardstown/Sandyford route, getting off at "St. Raphaela's, Upper Kilmacud Road, Stillorgan". See the next page for directions from the Aircoach bus stop to the residence.

**Directions from the Aircoach Stop**

1. You're on Stillorgan Wood, continue straight
2. Take the first right onto Stillorgan Heath
3. Continue straight onto Stillorgan Heath and past the big oak tree
4. Keep on straight between the secondary school (on your left) and the convent (on your right)
5. Continue straight to the tennis court (on your left)
6. Turn right at the end of the road.

**Directions from the Stillorgan Luas Stop**

1. Turn right onto Stillorgan Wood
2. Continue straight onto Stillorgan Wood
3. Take the second right onto Stillorgan Heath
4. Continue straight onto Stillorgan Heath and past the big oak tree
5. Keep on straight between the secondary school (on your left) and the convent (on your right)
6. Continue straight to the tennis court (on your left)
7. Turn right at the end of the road.



## **Settling into the residence**

We would like you to remember that by deciding to stay in the residence you are opting for a shared living environment where a level of tolerance and compromise is required. You will be part of a community of young people from varying backgrounds and many different countries and cultures. There is a standard of discipline which must be respected and which is enforced by Accommodation Office Staff and Residential Assistants (who live in the same accommodation). They will also help you settle in and provide as much help as possible.



**ACCOMMODATION**



## **Living Together**

Please read the following rules carefully. We ask all residents to respect these.

### **Shared areas rules**

- » Security is very important. When entering the building, do not hold the door open for strangers and do not let anyone come in behind you.
- » School Buildings and school facilities, including the sports facilities, are not available to residents.
- » Occupants of the Residence may not sub-let a room, even for a short period.
- » Please do not fix pictures to the walls with nails or adhesives. Residents must take care of all the furniture and fixtures of the Residence, and any damage or breakages must be paid for.
- » Please do not make any noise in your room, corridor or in the shared areas that could disturb other residents.
- » Smoking in these premises is strictly forbidden.
- » Visitors to the residence are only allowed in the lounges and study areas, and must leave the residence before 23.30.
- » The Director is not responsible for the loss or damage of any personal belongings.
- » On the day of departure residents must leave their bedroom by 10.00am.

### **Rules of the Kitchen**

- » Clean up after yourself. Don't leave your things on the side hoping that someone will do your washing up for you.
- » Wash, dry and put away dishes, cups, cutlery, glasses, pots, pans and other kitchen utensils after use.
- » We encourage the use of the dishwasher, it only takes 5 minutes and it's easy to use. (See the instructions attached to the dishwasher door).
- » Please only use your own food and drinks.
- » When cooking food with a strong smell, please close the door, open the window and turn on the extractor fan.
- » When you've finished cooking, please make sure the cooker is turned off.



### **Laundry Facilities**

Self service laundry services are available in the premises of St.Raphaela's residence.

- » Residents are responsible for looking after their own laundry.
- » The washing machine and dryer can be used at a cost of €1 per hour and you can reserve your time by putting your name down on the timesheet in the laundry (please see example below).
- » Residents must supply their own detergents and it is recommended that they keep these in their bedroom. Any detergents left in the laundry will be put on the window sill for communal use.
- » Please use the wall rack for drying your clothes first. When it is full use the free standing clothes airer.
- » In order to facilitate the common usage of the laundry, we recommend that the lines are cleared as soon as your clothes are dry.
- » Please do not leave your clothes soaking for long periods.
- » Make sure you turn off the iron after use.

### **Sample Laundry Timesheet**

Date_03/11/2012		Time	
<b>NAME</b>	<b>ROOM No.</b>	<b>FROM</b>	<b>TO</b>
Student 1	13	2pm	3pm
Student 1	13	3pm	4pm
		4pm	5pm
Student 2	4	5pm	6pm
Student 2	4	6pm	7pm
		7pm	8pm
		8pm	9pm
		9pm	10pm
		10pm	11pm

NOTE: Max two hours per person.

### **What to bring**

To help you feel at home when you move in, we advise you to bring the following:

- » Health care card and all medications
- » Copies of your prescriptions (ie. medications, glasses, contacts, etc.)
- » Your important documents (ie. passport)
- » Contact information for family and friends
- » Bathroom supplies (ie. shampoo, shower gel, your favourite toothpaste, etc.)
- » Favourite non-prescription medications (ie. cough syrup, headache remedy, etc.)
- » Hair dryer/straightener
- » Power adaptor
- » Laundry Detergent and/or softener
- » Food supplies
- » Special tea or coffee

### **What you will find here**

In order to make you feel at home, we supply the following:

#### **In the residence:**

- » Wi-fi connection everywhere

#### **In the bedrooms:**

- » Bed linens, pillows, extra blankets and towels
- » Wardrobe, desk, chair, bedside locker, table lamp,
- » clothes hangers and rubbish bins

#### **In the kitchen:**

- » Dishes, pots, pans, cups, glasses, cutlery and plates
- » You will have your own compartment in the fridge
- » and in one of the kitchen cupboards
- » Kettle, toaster, an electric grill, oven, electric hob, dishwasher

#### **In the bathrooms:**

- » Hand soap
- » Toilet paper

### **Deposit and Damages:**

A deposit of €50 is charged to all students and is payable on arrival. The deposit will be refunded provided that no damage has been caused.

In the event that a student causes damage to property we will deduct the cost of the damages from the total amount. The Institute reserves the right to recover the cost for exceptional cleaning.

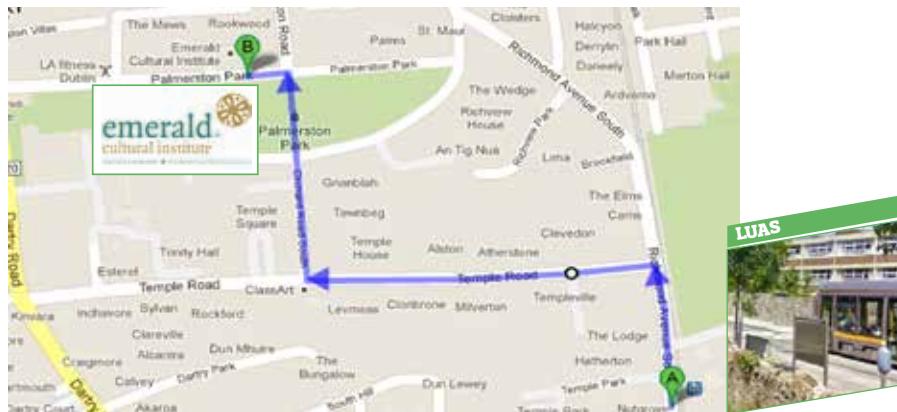
## Emerald Cultural Institute – Welcome to St. Raphaela's

### How to get to the Emerald Cultural Institute, Palmerston Park

From St.Raphaela's Residence take the Luas from the Stillorgan Luas stop to Milltown.

Directions from the Milltown Luas Stop to the ECI:

1. Head North on Richmond
2. Avenue South towards Temple Park
3. Turn left onto Temple Road
4. Turn right onto Orchard Road South and straight through the Park
5. Turn left onto Palmerston Park



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### How to get to the Emerald Cultural Institute, Milltown Park

From St. Raphaela's Residence take the Luas from the Stillorgan Luas stop to Beechwood.

Directions from the Beechwood Luas Stop to the Milltown Institute:

1. Head North toward Dunville Avenue
2. Turn right onto Dunville Avenue
3. Continue onto Beechwood Road
4. Turn left onto Anna Villa
5. Turn right onto Sandford Road



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## **Emerald Cultural Institute – Welcome to St. Raphaela’s**

### **Local Facilities and useful contacts.**

St.Raphaela's Residence is located in the village of Stillorgan and very close to shops, the bowling alley and Glenalbyn swimming pool.

For any necessity, you can easily walk (about 10 minutes) to the Stillorgan Village Shopping Centre, where you can find shops like Tesco, Dunnes Stores and pharmacies. Bank of Ireland is also situated in the shopping centre, for any ATM emergency.

If you need a doctor, the Kilmacud Medical Centre is at about 10 minutes walk from the residence. Consultations are by appointment only. You can make an appointment by phoning 01-2881550. For more information you can visit their website [www.kmc.ie](http://www.kmc.ie)

You can also take the Luas tram from Stillorgan to the Dundrum Town Centre (Balally Stop, on the map on the left). There you will find plenty of shops with varying prices (from Penneys to more expensive shops) where you can purchase your necessities.



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If you need a TAXI, you can ring one of these numbers:

+ 353 1 298 8444

+ 353 1 490 0900

+ 353 1 820 2020

**Contact Details:**

**Address:** Upper Kilmacud Road,  
Stillorgan, Co. Dublin

**Phone:** +353-1-4973361

**Mobile:** +353-(0)89 4695052, +353-(0)87 0692565

**Fax:** +353-1-4975008

**24-hour emergency no:** +353-(0)86-8112047

**Email:** [emerald@eci.ie](mailto:emerald@eci.ie)

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